

Date: April 24, 2013

To: Lea Eriksen, Budget Director

From: Mayor Mark Mallory

CC: Clerk of Council

Subject: Mayor's Office Budget

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In light of projected budget deficit caused by the delay in implementing the parking plan, I have made a series of cuts and savings in my office budget in order to help balance the FY 2014 city budget.

I will not replace Ryan Adcock on my staff. Instead, I have divided his responsibilities among my remaining staff. In addition, I will not hire the two part-time staffers that I had considered hiring. The additional work in the office will be supplemented by unpaid interns.

In addition, I have enacted internal savings in order to return \$20,000 from my FY 2013 office budget to be used for the FY 2014 city budget. Finally, in preparation of the Mayor's Office Budget for FY 2014, I am reducing my office budget by \$33,000 for the remaining 5 months of my term.

The above actions will produce \$66,000 worth of savings that should be applied to reduce the budget deficit and maintain city personnel. As we work on the FY 2014 city budget, if I am able to find additional savings in my office budget, I will implement further reductions.